MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: ..... JUDITH DIMENT .....

ICT ALLOWANCES FOR THE MONTH OF: .....

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	AMOUNT CLAIMED p	RECEIPTS ATTACHED* YES	RECEIPTS ATTACHED* NO
20 April 2016	Hewlett Packard Computer	~~250~~	~~00~~	✓	
		500	00		

date 12/5/16 | ID 80209604 | amt - 500.00
Inv No. | Due Date
Text (30 chars incl spaces) DIMENT - ICT ALL

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	E2		M530				500.00

Special instructions
Contact n [redacted] | Ext No. 6529
Invoice | Supp | Gross

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

TOTAL ~~500~~ ~~250~~ | ~~00~~ ~~00~~

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member:..... [redacted] ..... Date..... 12/5/16 .....

For Office Use Only					
Democratic Services:	Authorised for Payment: [redacted]		Date: 26/5/16.		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date: